

# TRENTHAM RUNNING CLUB COMMITTEE MINUTES

APRIL 2016

Date | time 05/04/2016 8:05 PM |

## In Attendance

Alison Bradeley, Joel Harrison, Lionel Jones, Craig Taylor, Deb Thomas, Gareth Williams

## Apologies

Dan Jordan, Ken Pearson, Ryan Procter

## Actions from last meeting

- GW has ordered signs and has spoken with Dan Maddock about the poster.
- DJ to liaise with RP regarding LIRF renewals.
- CT will be attending next NSRRA meeting on 21 April 2016.
- RP has forward required documents to KP to help achieve Club Mark. RP to discuss Code of Conduct with junior members and update Committee at next meeting (May 2016).
- RP has forwarded Club Secretary information to DT.
- GW will take responsibility for Touchline Pro from RP from April 2016.

## Treasurer's report

- Finance update not available.
- AB requires account update from DJ.
- DJ to confirm payments have been made to Red Cross and Trentham Rugby Club.
- DJ to prepare account information for AGM meeting on 12 April 2016.

## Membership

- LJ clarified that using Book-It Zone for membership was more efficient compared to the England Athletics service. Committee approved to use Book-It Zone for membership renewals for 2016 and that fees will remain the same as 2015.
- LJ to set up monthly renewals from Book-It Zone and submit payment requests. LJ to copy DJ into link.

## Committee Reports

- GW clarified that concerns with the cleanliness of the club have been raised with the Rugby Club Committee and remain an issue.
- CT updated that Parkhall is being considered by the Birmingham/Midlands League XC as a possible venue for the 2016/7 season, possibly December/January. CT awaiting confirmation.
- DJ to discuss TRC Facebook page issues at next meeting (May 2016).
- Group leader training schedules: CT to do, DT has forwarded.

- JH to publicise again to members the date of AGM and include on club Facebook page.
- Club Charity for 2016 remains as The Chelsea Burley Trust.
- Committee agreed lifetime membership to be awarded to Ken Rushton.
- JH to advertise, via 5MM, and lead a later run from the Running Club during summer months starting at 7.30pm. Committee agreed that this could be popular and may encourage new members. JH to specify pace and distance. KP to advertise details on Club website.
- JH to attend LIRF course during 2016.
- DT will look into how members can be reimbursed once LIRF course completed. LJ to forward Staffs County contact details to DT.

## Trentham Triple

- GW to email Ken Rushton for quote to advertise Trentham Triple in next NSRRA publication, forward the logo and create Book-It Zone entry.
- Phil Thomas joined the meeting to display samples for race mementos. Committee requested for PT to provide quotes for items to be branded with club logo.
- Committee agreed: DC5 memento will be drinks bottle, T10k memento will be shoe bag, W10k memento will be a medal, and complete Triple finishers will receive large black hand towel.
- Entry form has been amended and is ready to go live.
- AB to amend T10k entry form using the word “memento” rather than stating the specific item.

## Accidents

- Accident forms are being completed as and when incidents happen. Rugby Club accident book has been updated with recent car park incident. No further action required by Running Club.

## Points to discuss at AGM, 12.04.2016

- AB wishes to hand over race director role for Trentham 10k; volunteer required.
- GW has proposed three amendments to the Club Constitution to be sanctioned at AGM.
- Volunteers required to join Committee.
- Ken Rushton standing down as Club President; Richard O’Keeffe nominated and accepted.

## Next Meeting

[Tuesday 10<sup>th</sup> May 2016 | 8:05 PM], [Trentham Rugby Club Meeting Room]