

# Trentham Running Club

## Committee Meeting Minutes

09<sup>th</sup> February 2016

Meeting Commenced at 8:10pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Craig Taylor, Deb Thomas, Alison Bradeley, Ken Pearson, Dan Jordan, Joel Harrison.

**1. Apologies:** None.

### **2. Minutes from last meeting.**

Matters Arising:

2.1. All present welcomed Joel Harrison to the committee in his new role as communications officer, and at the same time thanked Dan Maddock for all his efforts in the role previously and his sterling work in other areas of the club.

2.2. Gareth looked at buying signage for races. He said that he had received a quote and asked if there were any other signs we needed to get. It was suggested we get another quote from 'A to B' signs.

2.3. Dan Maddock had got some club posters done advertising the club. Gareth said he would ask Dan to pass these on to him when convenient.

2.4. Dan Jordan was to speak to RP about LiRF renewals. Dan will do this at some point.

2.5. Gareth said there was an issue with the artwork on the Trentham Triple entry forms and will speak to Phil Thomas who designed it.

2.6. Gareth said the presentation night actions were complete and it was a great success.

**Actions: Gareth to get quote from A to B including extra signs**

**GW to get posters from DM**

**DJ to speak with RP regarding LiRF renewals.**

**GW liaise with Phil Thomas about Triple forms**

**3. Treasurer's Report:** Dan Jordan, said there had been very little action this month and produced an up-to-date account sheet. The balance of the main account was around £6,000. The only question was an invoice that Gareth and Alison had received for the Trentham 10 race from British Red Cross for £107. RP suggested this might be for the Dave Clarke 5 as he was yet to receive an invoice from them.

**Actions: GW/AB to check with Red Cross**

**4. Membership Report:** Lionel Jones said that we now have 159 senior members and 49 junior members which is a recorded high in both areas of the club. Everyone was rightly pleased with these statistics and it was agreed that this should be communicated in the next 5 Minute Mail.

**Actions: JH add to 5MM regarding membership figures**

**5. Club Mark:** Ken Pearson went through the outstanding documents for the club mark file and most of them were relating to the junior section. After several meetings RP still had not managed to complete these documents and it was holding up the progress of the folder. RP explained that he was too busy at the moment to do these things and asked for help in this area. Each item was listed and action plan drawn up. KP will liaise with RP to get these documents produced at the earliest opportunity.

RP said that a lot of these were already in existence but we just needed evidence to show that they were done.

**Actions: KP to liaise with RP and get these documents updated**

**6. Presentation Night:** Gareth said that the feedback had been very good but acknowledged that due to an oversight on his part Ken Rushton had decided to resign as club president. Gareth said he had spoken to Richard O'Keeffe to see if Ken could be persuaded to stay on. It was also noted that there were no official photographs taken as had been arranged as Mick Hall forgot his camera! It was asked whether there should be a disco, but it was discussed and noted that this had been looked at and tried before with no success so not to have a disco. It was also mentioned that we need to finalise a list of Long Service Awards so the T-Shirts can be ordered.

**7. AGM Date.** This was provisionally set for 12<sup>th</sup> April 2016 and will be confirmed at the next meeting.

**8. Club Secretary and Club Kit Orders:** RP said that he will be stepping down at the 2016 AGM as Club Secretary and also wanted to hand over responsibility for Club Kit Orders. He also said that he will remain on the committee to represent the junior section of the club.

Debbie Thomas offered to take on the Secretaries Role for the time being.

GW said he would take on the kit orders.

**Actions: RP to assist DT with transition of secretary duties.**

**RP to liaise with GW about Touchline Pro Kit orders.**

**9. AOB:**

AOB.1 – Jill Philips will continue in the role of Club Championships organiser for 2016 season.

AOB.2 – KP said the website was updated and will add the list of prize winners from presentation night in next few days.

AOB.3 – It was asked if people running who are not members or have not renewed are okay to run with us? LJ said that the personal accident cover was a separate insurance not affiliated with EA so should be covered. Joel H will add to 5MM to remind people that they need to be renewed or joined.

**Actions: JH to add to 5MM**

AOB.4 – Moorland Self Drive are to sponsor the Trentham Triple and will donate £500 for this.

Meeting closed at 9:40pm and the date for the next meeting was arranged for Tuesday 09<sup>th</sup> March 2016.