

# Trentham Running Club

## Committee Meeting Minutes

9<sup>th</sup> June 2015

Meeting Commenced at 8:05pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Alison Bradeley, Ken Pearson, Deb Thomas, Dan Maddock, Dan Jordan, Craig Taylor

### 1. Apologies: None

### 2. Matters Arising:

- RP to email log-in and password details to committee members for online archive and accounts.
- W10K update, Gareth has contacted the school, all agreed and okay. Ash Bank Garage agreed to sponsor race for £200, Sub-4 Health to sponsor race for £150. GW to continue to update.
- DJ has sent cheque for £10 to NSRRA
- Group Leaders to publicise routes minimum of 1 week in advance. CT to liaise with group leaders to ensure this happens. Ken will contact Walter to his list of runs to the webpage.
- RP to look for a "Club For All" course and feedback to GW before next meeting.
- RP to schedule meeting with SAN Cath and liaise with KP regarding Club Mark (after corporate games).
- Regarding long service awards all agreed that T-shirts were a good option. DM to speak to Phil Thomas about design and RP to price up T-shirts.
- Deb Thomas and Craig Taylor passed on their quarterly reviews.
- DT contacted KR about local team events with limited success.
- Dan Maddock Added Bookitzone link and info to 5MM
- DM communicated in 5MM regarding unclaimed trophies from presentation night and passed to CT for distribution at races, etc.
- LJ to forward up-to-date contact info for new members/renewals if changed.

**Actions:**

- **RP to email details to committee**
- **GW DT DM to update on W10k**
- **CT to liaise with group leaders regarding route publication**
- **KP to liaise with Walter for webpage**
- **RP to look for course**
- **RP to organise SAN meeting**
- **DM and RP to liaise regarding T-Shirts**
- **LJ to forward contacts to DM**

**3, Treasurers Report:** Daniel Jordan showed an up-to-date account sheet for the main account. Passed around and read by all. Still problems with Barclays awaiting confirmation from them after signing mandate. He was hopeful to receive full details by the next meeting and have full access to accounts.

DJ explained the problem we had with EA affiliation and that he paid it from his personal account to allow Lionel to register members and claimed it back from the club account. All agreed this was the best course of action.

Dan will check with Barclays once he has access to see if we can make BACS and FAST payments.

**Actions: DJ to check on electronic payments when can**

**4. Membership Report:** Lionel Jones gave the report showing we have 79 senior members and 24 junior members to date (not including the bookitzone memberships). Lionel said he had not received the details from the online renewals so RP said he would re-send them.

LJ handed several sealed envelopes to Dan Jordan. These were rumoured to contain membership payments which Dan signed for.

**Actions: RP to re-send online memberships to LJ**

**5. T-10k:** Alison Bradeley gave a brief report on the status so far. The entries are up to 40 now. Alison asked if anyone is going to races, please see her for entry forms to distribute.

DM has set up a Facebook page for the race which will contain regular updates and to promote the race.

LJ confirmed the village hall is booked and paid for and that the school has been agreed for parking, as has the farmer's field.

T-shirts were discussed and it was decided to hold back a little to see how numbers entering went. Lionel will seek the cost of the printed T-shirts with the sponsors logo on the rear.

AB suggested a catch up meeting before the T10 and suggested last Tuesday in June (30<sup>th</sup>) for a quick briefing at the club bar.

Dan was asked if he could add to the 5 minute mail for marshals to come forward for the race.

**Actions:** DM to update Facebook page  
LJ to price up T-shirts  
ALL – Meeting 30<sup>th</sup> June  
DM to add to 5MM to ask for marshals for the race

**6. Club Races on Website:** Gareth raised an issue about which races should appear on the club race calendar. After a long conversation it was agreed that the local races organised by local running clubs should take precedence over corporate organised events. It was then agreed that other races from outside the area, again organised by clubs/charities should be used to fill any gaps in the calendar, especially ones that are sent to us directly.

KP said he would post a note on the forthcoming races page to ask people to report any dead or missing links to races.

Dan Maddock offered to produce a guide for what races should appear on the website for the next meeting for discussion.

**Actions:** ALL let ken know of amendments  
RP arrange SAN meeting  
KP continue to update where necessary  
KP to add note on website about links

**7. Club BBQ and Closed Race:** The date is set for the 7<sup>th</sup> July. Lionel said that the lady who did the cooking for us last year will want paying £50 for the services this year. It was agreed that the club pay for this.

Dan would add to the 5MM for anyone not running to act as Marshals. Dan suggested as it's immediately after the Potteries Marathon then there would be a few willing volunteers.

AB said that the gate at Cow Lane was chained shut, although this was not fully confirmed either way. DT and DJ will investigate before the event.

Ryan offered to organise the handicap race as the method seemed to confuse some present. He said he would need 1 volunteer to help record results.

It was discussed what the entry fee should be. It was settled upon that the entry fee be a minimum donation of £2 with all monies raised going to the "Chelsea Burley Trust", the clubs chosen charity.

It was also agreed that Matt can have a donations bucket at the event to help raise further funds.

**Actions:** DM add to 5MM to promote event and ask for Marshals  
DJ and DT to check gate within gate  
RP to organise handicap race  
RP to let Matt know about donation bucket  
KP to print off 200 flyers

**8. Formal Complaints:** GW read out the formal complaint made against one of the committee members. Both sides were heard and taken on board. The issues were discussed and a majority decision was reached as to the outcome of the complaint. The person who made the complaint will be written a reply by the Club Secretary.

**Actions:** RP to draft letter

## **9. A.O.B.**

1. RP said that Andrew Vickerman had enquired about doing a LiRF course in case anyone was ill or away so he could lead the group. The committee agreed to fund half the cost on completion provided heis commitment to the club remained

**Actions:** RP contact AV to let him know

2. RP showed the committee the Coaches records document. He said that he had had some response from Group Leaders and Coaches but not all. He will continue to work on this to completion and update in the future.

**Actions:** RP to continue to get info for records

3. RP said that a grant had been received for the "Satellite Club" at Trentham High School on a Tuesday. He explained that this grant was to cover his coaching fees and some towards athlete development training. Once the grant has been paid he will ask for the cheque to be issued from the treasurer.

4. RP gave a brief DC5 update explaining who had been contacted and an outline of the state of the event at the moment. He said that he would contact Craig, Dan M and Gareth soon to have a brief meeting.

**Actions:** RP to contact CT, DM & GW to meet up

5. KP said that he had bumped into Terry Parton on the canal recently who he said was looking very well. Terry said that he'd heard one of the club's former members had died although he didn't know who it was. He asked that if anyone finds out please inform the committee so we can investigate further and take action appropriately.

**Actions: If anyone finds out who it is please pass it on to the committee.**

6. KP also said that the paint was coming of his P and B keys on his keyboard. Before he even asked, his claim for a new keyboard was dismissed. He also said training was paying dividends from top to bottom.

The Meeting Closed at 10:40pm

Next committee meeting arranged for Tues 14<sup>th</sup> July 2015 8:00pm