

# Trentham Running Club

## Committee Meeting Minutes

### February 2015

Meeting Commenced at 8:05pm

In Attendance: Gareth Williams, Daniel Jordan, Deb Thomas, Lionel Jones, Daniel Maddock, Ken Pearson, Jill Phillips, Alison Bradeley

1. Apologies: Ryan Procter
2. Minutes from last meeting:
  - 2.1 Amendments to the club handbook are to be carried over to the next meeting
  - 2.2 RP to bring samples of Winter Kit to presentation night – Completed
  - 2.3 GW has obtained a rack for the wall under the display cabinet, and will bring it to the club
  - 2.4 Club Questionnaire – DM reported that it had been well received and that GW was the next 'subject'.
  - 2.5 RP to get a Gazebo cover: carry over to next meeting
  - 2.6 RP to speak to SAN – carry over to next meeting
  - 2.7 DJ to liaise with AV to get spreadsheet – AV reports that he no longer has it and has searched his computer to no avail. Dan has agreed to create a new sheet based on statements. AB has passed accounts to DJ
  - 2.8 LJ to sort catering – Catering was well received and LJ was issued with a 7 pound refund.
  - 2.9 DJ to start work on club calendar – this has been started
  - 2.10 JP to sort out Off Road Championships – JP stated they are to be left as they currently are.
  - 2.11 Trentham 10: GW reported that Moorland Selfdrive had confirmed their sponsorship of the 2015 Trentham 10
  - 2.12 TRC Carrier Bags: GW had obtained a quote of 16p per bag for a batch of 1,000 branded TRC carrier bags. It was agreed that this was a great way to promote the club and put goodies together after races and the design should be pursued.
  - 2.13 GW had asked the rugby club about the prospect of painting the curbs white on the drive. The rugby club agreed that paint was a good idea but requested we paint the road instead of the curbs.
  - 2.14 DM confirmed that LJ now has a key to the gate.
  - 2.15 The code of conduct has been circulated to all members. The committee agreed that this was a high quality document and thanked KP for his time producing it. It was agreed that this would be sent out to all members via email as they renew membership for the 2015-16 season.

- 2.16 2016-16 Membership Application form – KP to make draft including all necessary information about deadlines for EA registration and details about online payment.
- 2.17 Club Charity: Two nominations have been received for the air Ambulance and Chelsea Burley, a current junior member with a serious condition and undergoing treatment. No agreement was made at this stage as it is still open to members to put suggestions forward.

Actions:

- DM to add notification of cross country dates to 5MM
- DM to add to the 5MM for any long-term continuous members to let us know so they can be acknowledged
- GW to look at design of carrier bags
- LJ to buy paint and sort out painting of white line on driveway
- KP to produce draft of 2015-16 Membership form
- DM to remind everyone in the 5MM about nominations for club charity of the year.

- 3. Treasurers Report: DJ gave treasurers report and stated that the balance was 6,861.57 GBP.
- 4. Membership report: LJ reported that the club membership for adults had met an all-time high of 168 adult members and 39 juniors.  
**Action: DM to add to 5mm re the membership record**
- 5. Club Fees: GW proposed a pricing structure that included family discounts as a proposal. LJ suggested that the discounts were too high and no discount should be offered. It was pointed out that members had specifically requested this at the club AGM in 2014. DM suggested that it would encourage some family members to join who wouldn't otherwise have joined, and this would be a good thing. There was lots of debate and no agreement was reached  
**Action: GW to carry over to next meeting.**
- 6. TRC Closed 10K Race: GW proposed that a closed 10K race be introduced as a handicapped race to raise money for the charity of the year and to stimulate competition among members. There was much discussion and it was agreed that efforts should be made to improve the club BBQ evening with the usual mixed ability relay race but to make the BBQ 1 pound per item with all monies raised going to charity. A date for the Club BBQ was provisionally agreed as 7<sup>th</sup> July 2015.  
**Action: DM to put date in the 5MM**
- 7. Rugby Club Subs: GW has been informed that the Rugby club are asking for an additional 5 GBP per member for 2015 onwards (increasing from 10 GBP to 15 GBP per member). The committee felt that alongside the increase in EA fees this year, this increase is too large. It was proposed to the fees per member would increase by **1 GBP per year** over the next 5 years and for the club to initially absorb this cost. It was also suggested that junior members should contribute to club fees as they also use the facilities. \   
**Action: GW to take this proposal to the Rugby Club committee**  
Rugby Club Sign: It was agreed that the running club should have its own sign at the top of the drive to make our presence known. It was suggested that one of the members could be invited to design a sign.

**Action: GW to carry over to next meeting**

The Rugby club have also asked for suggestions to get more people using the bar. It was suggested that hot drinks would be beneficial. The concept of a paid coffee machine has previously been rejected by the rugby club but it was proposed that if there was enough interest from runners this could be a viable opportunity.

**Action: DM to ask about interest in a coffee machine in the 5MM**

**Action: DM to promote free use of the back room at the club to all members in the 5MM**

8. Electronic Membership Payment: No further update was received but it was noted that Bookitzone would need a definitive price list ASAP.

**Action: LJ to check in with Bookitzone and get update for next meeting.**

9. Trentham 10: AB reported that Ken Rushton has agreed to be race adjudicator for the 2015 event, LJ has booked the hall in Tittensor and will send the relevant emails to the police in the near future. We are still awaiting a response from the Red Cross.

**Action: LJ to send necessary emails and update next meeting**

**Action: KP to ensure entry forms are online**

10. GW has received an email from KR questioning how the committee came to decisions they did for the awards ceremony, namely the achievement of the year award. It was noted that the decision was made by the committee members who were in attendance on the committee meeting of the 13<sup>th</sup> January based on how well they felt the winner of the award had done. This was a reflection of their individual achievement and other nominees were also congratulated at the awards ceremony accordingly.

11. Club AGM: It was noted that a revision of pricing from club fees, branded club kit and the condition of the facilities were all raised by members at the last AGM and these should be addressed this year. It was agreed the next AGM should be held on Tuesday 14<sup>th</sup> April.

**Action: Dan to inform members in the 5MM**

12. AOB:

- JP spoke about the divisions for 2015.
- DM asked the committee what AV needed to do to change the start/finish point of the Werrington 10K, to increase maximum entrants and if we are keeping the prices the same. DM was informed that the start/finish area is at the discretion of the race organiser provided the measurement meets 10K, that the max number can be increased if it is felt it is necessary (noting last year's entrant number) and that the price is fine.
- DT asked if the club would pay for the Sutton Park Relay entrant's fees. It was agreed that the club would.
- DJ asked if it could be agreed for him to carry a petty cash float to avoid the need to write out small cheques as these are inconvenient for everyone. It was agreed that 100 GBP was an appropriate sum.

Meeting was closed at 21:40 pm