

Trentham Running Club

Committee Meeting Minutes

11th August 2015

Meeting Commenced at 8:06pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Daniel Maddock, Deborah Thomas, Alison Bradeley, Ken Pearson.

1. Apologies: Dan Jordan, Craig Taylor.

2. Minutes from last meeting.

Matters Arising:

2.1. GW checked runners world and confirmed the W10k is not listed on the site but will be by the end of August.

2.2. Deb Thomas offered to drop some DC5K entry forms off at Bournes Sports.

2.3. Craig was not present so will check if he has contacted Pete and Lionel regarding advance running route schedules.

2.4. RP confirmed he has spoken to Cath P from SAN regarding Club Mark but said she is on holiday and will sort out after DC5

2.5. Dan Maddock confirmed that Phil is working on the T-Shirt design but said he had been busy lately and will update when any progression.

2.6. It was noted that there needs to be a further cheque issued for Chelsea Burley Trust for £80, the fuel money donated by the men's team.

2.7. RP confirmed that he had looked into LiRF courses for AV and KO and will update them as to the options, possibly getting at no cost.

2.8. Dan Jordan to check with Barclays Bank regarding the £30 charge on the account and update at next meeting.

2.9. LJ said he had sent the non-renewal list of male members to male committee members and had the female list for Debbie.

2.10. RP said that North Staffs Cross Country League had been chasing payment for affiliation. DJ to issue cheque by end of August.

2.11. RP to contact EA regarding missing link on their website.

2.12. It was noted we do not have a club Accident/Incident form. Dan Maddock offered to create one using the EA field list from the website.

2.13. GW confirmed that he is still waiting for Jane from the Rugby Club to come back to him with an updated sign design.

Actions: Check if CT has contacted LJ and PH regarding schedule

RP to arrange club mark meeting
DM to update on T-Shirt Designs
DJ to issue cheque for £80 to CBT
RP to update AV and KO on LiRF courses
DJ to check with Barclays regarding charge
DJ to issue cheque and post to NSCCL treasurer
RP contact EA regarding missing website link
DM to create an accident/Incident form
GW to update on sign when available

3. Treasurer's Report: With Dan being away there was no treasurer's report this month. Dan to update at next meeting.

4. Membership Report: Lionel Jones gave the report stating we have 144 Senior members and 40 Junior members to date. He said that this is up on the time of year compared to last year. He said that memberships are very fluid and fluctuate year on year. It was noted that over 40 members had chosen to renew online too, despite the criticism of the small admin fee charged by bookitzone.com.

5. Trentham 10: Alison gave a de-brief from the T10 race and said that the main issue raised on the day was the cars parked on the road just before the finish line causing runners to run wider in the road. It was agreed to cone off this area next year and have a marshal there early to stop this happening.

She also heard some feedback regarding the start area and it was agreed that it should be changed for next year.

After some discussion and feedback it was decided to keep the distance at 10K as this could help attract more people to the race. It was talked about marketing and promotion of the race too and a greater effort could be made in this area for next year. It was discussed that we could change the name of the race to make it sound more appealing.

Also discussed was the effect on the race from NSRRA not having it as a counting race. It was discussed if this could be changed or raised with them as the race will soon become unviable if numbers continue to decline.

There was also reported a problem with headphones and that we need to be stricter with this rule as the race was run on open roads where traffic and marshals need to be heard.

Actions: **Look at new course (especially start) for next year**
Ensure cars are not parked on road in race notes for next year
Speak to NSRRA regarding race on calendar

6. Thunder Run Incident: The complaint made against one of our runners, as yet unidentified, was discussed and it was felt by the committee that with the lack of evidence no action could be taken to identify anyone conclusively. It was agreed that we communicate in the 5MM that the behaviour of members when representing the club must be of the highest standard otherwise action could be taken against them. There were further issues raised including bad language and noise and again this would be communicated to members. It was also agreed that we should reply to the complainant and offer an apology and reiterate that we take the matter seriously.

**Actions: DM to put in 5MM about conduct of members
RP to write letter of apology**

7. Speaker at Presentation Night: DM said that a club member had approached him in regard to a motivational speaker for the presentation night. The person said they would require expenses paid and accommodation. DM said he would speak to our member further and get more details.

Actions: DM speak to club member regarding speaker

8. Club Records: It was noted that the club records are not up-to-date and that some recent performances were not listed. RP said that Lisa Heath was currently the custodian of the records and to date it was noted she had not renewed her membership. It was also noted that it would be better if they were kept by the web administrator to save having 2 separate records lists. It was also noted that if someone feels they have broken a record it is their responsibility to report it. DT said she would speak to Lisa and ask if she was continuing in the role and renewing her membership. GW offered to speak to Ken Rushton to find out the records broken.

**Actions: DT speak to LH
GW speak to KR**

9. A.O.B

AOB 1. Lionel said that we need to do more to attract more beginner runners to the club. RP suggested that we are not pro-active in this area and we expect them to come and find us. It was agreed that we could do more in terms of publicising the beginner running groups. GW suggested that slimming world meet at the club and that would be a good opportunity. RP suggested local schools, shops and public buildings as well as gyms, etc to find potential participants.

AOB 2. KP has spoken to the rugby club committee to find what shared documents they have with regard to club mark and the venue we are located at.

AOB 3. Deb Thomas said we have had 10 entries so far for the W10K. Gareth said he wanted to speak with RP regarding having the race listed for online entry on Bookitzone.com

Actions: DT to update on race entries
GW to speak to RP regarding online entries

AOB 4. RP gave an update on the DC5 which takes place next week. It was noted that we need some cash for prizes and with entries filling up wondered if we take much on the day to cover this. GW suggested DJ issues a cheque for cash and we have them prepared in advance.

Regarding Entries online people have to collect numbers on the night. GW said he would produce a list with name, club, number allocated to help facilitate this.

RP said that we have about 90 places left and we may get close to the 200 mark. It was agreed to order extra numbers in-case we go over this figure.

GW said that he will remind the rugby club that the race will be on and that they may be inconvenienced slightly whilst training.

Actions: DJ to issue a cheque for prizes (liaise with RP)
GW produce list for number collection
RP order extra race numbers
GW remind rugby club for training

Meeting closed at 9:38pm and the date for the next meeting was arranged for Tuesday 08th September 2015.