

# Trentham Running Club

## Committee Meeting Minutes

7<sup>th</sup> April 2015

Meeting Commenced at 8:07pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Alison Bradeley, Ken Pearson, Deb Thomas, Dan Maddock

**1. Apologies:** Jill Phillips, Dan Jordan

**2. Matters Arising:**

- Lionel Jones confirmed that the painting of the kerbs has not yet been completed but indicated that it would be done by next autumn before the nights draw in.
- Ryan Procter confirmed that the online membership system was in place with bookitzone.com and is now live. Ken Has added the links to the website.
- Gareth Williams has approached the Rugby Club regarding the proposed increase but has yet to hear from them. He said he would let the committee know when they get in touch. He also noted that we still owe the rugby club £720 for the final payment of 2014/15 season. No record of previous payment could be found in the accounts.
- GW confirmed that KP had received paper for printing the T10 entry forms and KP showed 400 entry forms for dispersion. GW suggested that the Market Drayton 10k organisers be contacted with a view to adding them to their goody bag for a fee. Alison Bradeley would also look into this.
- It was also discussed about creating a T10 Facebook page. Dan Maddock offered to set this up as a way to promote the race online.
- RP confirmed that the kit list was now fully released and available for order. It was mentioned that winter kit would be less likely to be ordered at this time of year and GW proposed that it be added to the club calendar for promotion in September.

- DJ could still not produce an up-to-date junior account summary but Lionel said he was going to check statements at the bank and liaise with Dan on this.
- The club calendar was discussed but as Dan was not present then GW asked that we all send items/dates to Dan to add to it.
- Gareth mentioned the start of the T10k and said that last year it was a bit narrow and not the best it could have been. Several options were discussed and it was agreed to move this on to the next committee meeting.

**Actions:**

- **LJ and KP to paint kerb stones**
- **GW to liaise with rugby club over price increase**
- **DJ to issue cheque for rugby club payment**
- **GW/AB liaise with MD10k regarding entry forms**
- **DM to create T10 Facebook page**
- **DJ to add Winter Kit Reminder to club calendar for September**
- **DJ/LJ produce Junior account summary in time for AGM**
- **ALL – send items for calendar to DJ**

**3, Treasurers Report:** Daniel Jordan was not present so accounts could not be reviewed. It was agreed to carry over the report to the AGM.

**Actions: DJ to produce junior accounts for AGM**

**4. Membership Report:** Lionel Jones said that the numbers of 172 senior members and 39 junior members had not changed from last month but noted that some people had renewed for 2015/16 including the first online membership.

**5. Accounts Backup:** GW proposed an account back-up system to avoid having the situation we have now with missing information. He proposed that each month they be emailed to Club Secretary and Chairperson as a back-up. Dan Maddock said that a secure cloud storage system would be a good option and could be accessed with a password only. This would also be a good way of storing other information such as committee minutes and club documents.

**Actions: DM to look at online storage**

**6. Club Kit Page:** Ryan said that to make the kit easily available the website should have a separate page and be clearly accessible on the website. Ken Pearson confirmed that the page had already been created and was listed in the tabs on the page.

**7. Werrington 10k:** GW reiterated that Andy Vickerman said he no longer wanted to organise the Werrington 10k and asked who would be willing to take it on. GW said he would look at the current situation and start the ball rolling with it. Deb Thomas and Dan Maddock said they would be willing to step in and help out with it. GW proposed to meet with them separately sometime after the AGM.

**Actions: GW meet with DM/DT to discuss W10**

## **8. A.O.B.**

1. Ken Pearson said that he had emailed John from the NSRRA regarding the T10 entry forms going out with the Newsletter. He had emailed several times and had been given the draft schedule for the year but no firm dates, and it now appears that the deadline had been missed for getting them out in April. He said that he will send Paul Clinton an e-copy for distribution by email, which was done last year.

**Actions: KP email Paul Clinton with entry form**

2. Dan mentioned that the 'Chippy Night' had been moved back a week to the date of the AGM in the hope that more people attend. Dan said he would get the bread and 'butter' with a suitable non-dairy spread.

**Actions: DM to buy bread and spread**

3. Ryan said he had passed the gazebo cover on to Dan Maddock and is just awaiting a cheque for £20 to cover the cost.

**Actions: DJ issue cheque for £20**

4. RP showed the club renewal for England Athletics which also needed a cheque to be sent with it for £100. RP asked DT to relay to DJ for a cheque next week.

**Actions: DJ pass cheque to RP for EA affiliation**

5. RP asked if he could buy a book of stamps as he had used several of his own lately and they are now expensive to buy. There were no objections to this.

**Actions: RP buy stamps and get receipt**

**6.** GW confirmed that Ken Rushton is happy to continue as President for the next year.

Meeting Closed at 9:28pm

Next meeting is AGM on Tuesday 14<sup>th</sup> April 2015 8:00pm

Next committee meeting arranged for Tues 12<sup>th</sup> May 2015 8:00pm