

Trentham Running Club

Committee Meeting Minutes

16th September 2014

Meeting Commenced at 8:08pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Daniel Maddock, Alison Bradeley, Ken Pearson.

1. Apologies: Jill Phillips, Andrew Vickerman.

2. Minutes from last meeting.

Matters Arising:

2.1. LiRF Course. RP said that of the 3 people who requested to do the LiRF course only 1 has so far booked a place, being Craig Taylor. Deb Thomas and Dale have not yet done so. Dale was leaving it until later in the year due to his Triathlon training taking up his weekend time. RP said he would speak to DC and DT to encourage them to register.

2.2. Ken Pearson said that the website 'Guru's' have said that there are better website options out there, but that it won't really do any more than the current website does. The committee agreed that the current website serves it's purpose for the time being and would leave the options open for now.

2.3. Club Kit was discussed and the hoodies were approved with the large embroidery to the rear and the embroidered name on the front. The costs were £19 for adults and £15.60 for juniors. It was agreed to charge £20 across the board with profits going to the club. There was also some discussion about additional winter kit and GW asked if we could get prices for fluo jackets, leggings and hats. RP said he would speak to Touchline to see what they can offer.

2.4. Club Handbook .All agreed that it was a good information booklet with several amendments suggested. Rather than discuss these at the meeting it was decided to email Ken with comments as it would have taken too long to amend them at the meeting. This will then be discussed at the next committee meeting in October.

2.5. Lionel Jones passed a copy of current and previous junior members to Ryan to see if anyone needed chasing up still. He also provided a copy of last year's junior members to compare.

2.6. Regarding the ClubMark scheme, Ken confirmed that he had received no contact from Tom Halloway. RP said that he asked Tom to get in touch and

KP said he would contact Tom using Facebook to start the process of the gap analysis.

2.7. Jill said she was going to speak to Lisa Heath regarding the Christmas Party but as Jill was not at the meeting this was not known.

Actions: RP to speak to Deb and Dale regarding LiRF course.
RP to seek possible new items of sports clothing for winter and get prices.
ALL to forward comments to KP regarding club handbook.
KP to contact Tom about gap analysis.
JP to speak to Lisa if not already done so.

3. Treasurer's Report: Andrew Vickerman, although not present, sent a written report which was passed around. Both accounts were shown to be in a healthy position for this time of year with some expenses yet to be cleared.

4. Membership Report: Lionel Jones gave a membership report. Junior memberships were shown to be slightly down on last year, but now the list of current members has been received from LJ RP can chase up unpaid members.

With regard to the query from the last meeting regarding members who have not renewed from last year Lionel reported that there were 36 members who had not re-joined from last year. He stated that 10 of these he can account for as not running any longer. Lionel contacted the other 27, 6 of whom have since renewed leaving 21 unpaid.

Some of the names were surprising and are known to still run with the club or enter local races. It was agreed that the committee members should approach these unpaid members and communicate to them that they must either renew or not enter races as Trentham, or attend training sessions.

The question was also raised that Andrew had received more BACS payments than renewal forms had been received. RP said that we should seek to have an online form which must be completed at time of renewal. KP said that this is what North Staffs Road Runners do and it works well.

RP will find out more information and report for next meeting.

Actions: LJ forward list of un-renewed members to committee.
ALL to ask members if seen at races or at club if renewing.
RP to find out about online membership form.

5. Club Races: Gareth Williams proposed the idea of having the 3 Trentham Club races as a series to try and encourage further participation, the idea being that if you run all 3 races you are considered for a combined prize including age group prizes. This would be in addition to the individual race

prizes. There was also an idea that they receive a tri-race memento such as a t-shirt or towel and get cheaper entry by entering all 3 races together. Gareth asked that we consider this for the next meeting and discuss further then.

6. EA price increase: Ryan notified the committee that England Athletics are to increase affiliation fees for next year. He gave a brief outline of the fees and it was agreed that it be discussed at the next meeting if we would pass this on or absorb the cost.

Actions: RP to forward new rates to committee members to show price increases.

7. Parkhall XC: GW informed everyone that the Parkhall XC race will need marshalling. He asked if Dan could put a notice in the 5MM asking for marshals to volunteer for the event.

Actions: DM to add to next 5MM

A.O.B 1: Lionel Jones raised the question of public liability insurance and asked if members were covered by personal accident cover as after speaking to some members they thought they were. It was clear that they are not covered by EA insurance for personal Accident cover, and only 3rd party and public liability whilst on club runs.

Lionel stated that we do have some level of cover but said that we could increase this at a cost to extend to personal accident cover. It was agreed that Lionel should find out how much it would cost for the additional cover and then we could offer this to members at additional cost to standard membership.

Actions: LJ to find out cost of insurance.

A.O.B. 2: Dark Night Guidance was raised, and if we should have guidance on the website for participants and leaders. All agreed that it was a good idea, and special notice was made of running across Hanford Island without using the appropriate crossings. Ken Pearson offered to write a section for the website and Dan Maddock to make people aware of the section in the 5MM.

**Actions: KP to write a section for the website and forward to committee for approval.
DM to place notice in the 5MM.**

A.O.B. 3: Greg had asked about the gates being unlocked for club runs before the sessions. Ken said he could carry a key as he is usually here quite early and Lionel already has one. Ryan said that he is almost always first there with the juniors anyway but Tuesdays over Winter could be an issue when the juniors go indoors at Trentham High. Gareth said he would ask the rugby club if we could get a couple of extra keys cut for the gate.

Actions: GW to ask rugby club about couple of extra keys.

A.O.B. 4: Update on Terry for the website is that Terry is now at home and on the slow road to recovery. His wife has thanked us for the support and assures us that Terry would like to see visitors in the near future.

**Actions: KP to add a note to the website.
DM to include in next 5MM.**

A.O.B. 5: Gareth gave an update on the meeting with the rugby club.

- There are currently no plans to extend the parking facilities, although it was acknowledged that it is very busy on a Tuesday. They are looking into the possibility of scraping the surface of the builders yard and using that temporarily.
- There are plans afoot to renew the signage at the top of the drive, and it has been considered that Trentham Running Club be added to the new sign, and the costs would be negotiated.
- The lighting on the drive cannot be replaced as the rugby club do not own, and are not responsible for it. Gareth, however, stated that he is looking into the possibility of someone replacing the tops of the current lighting with a vandal proof option.
- The rugby club now employ a physio which Lionel in particular felt was a good move, and they have said that we can make use of her for sports injury therapy. She is only asking for a £5 donation per treatment. This would be available to all paid up members. DM to post on the 5MM.
- Gareth said that the recent Junior Staffs Athletics Network cross country was not in the diary and asked that all future events be placed in the diary. RP offered an apology for this and thought that it was in there.
- The issue of smoking on the fire escape was mentioned and the rugby club confirmed that smoking should not be taking place on the fire escape. The door should remain closed. The door downstairs at the rear of the building is used for training and matches so the players do not tread mud into the building and main doors. This however should also not be used as a smoking corridor.

- Security of the changing room was also raised and the rugby club admitted that policing the entry of the changing rooms is extremely difficult. They did say that children should not be running around in that area and if seen doing so should be asked to go upstairs/outside. They also said that no valuables should be left in the changing rooms.

**Actions: GW to look into lighting issue.
DM to add physio news to 5MM
DM to add note about personal belongings to 5MM**

Meeting closed at 9:55pm and the date for the next meeting was arranged for Tuesday 14th October 2014.