

# Trentham Running Club

## Committee Meeting Minutes

16<sup>th</sup> December 2014

Meeting Commenced at 8:09pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Daniel Maddock, Ken Pearson

**1. Apologies:** Jill Phillips, Alison Bradeley

**2. Minutes from last meeting.**

Matters Arising:

- 2.1. Ryan produced prices for the new kit items. The committee said that we should get some samples ASAP and get them on sale as soon as possible. Get some stock images for now for the website and get the logo'd ones later.
- 2.2. Ken & Dan have looked at the revised handbook and will now send out to committee for final proof before arranging printing. RP said that he will speak to the SAN about getting this done.
- 2.3. Gareth produced a picture of a free standing leaflet stand, but the committee felt this was not ideal as it was not fixed. RP and KP said they would look for something more suitable and maybe much less expensive.
- 2.4. Ken is continuing progress on the gap analysis but has not spoken to Tom Halloway yet who offered to help. RP said that Cath P from SAN was willing to come and discuss club mark with the committee. RP will liaise and set up a meeting.
- 2.5. Lionel Jones said he had lost the list of lapsed members and most agreed that this was now a non-issue and it is not worth persuing any longer. He said he would try and get one out next week.
- 2.6. RP has spoken to Phil Howard at Bookitzone.com regarding the online membership renewals and Phil said he is happy to set it up as requested. He will send a link to a new proof before the next meeting. It was also mentioned that some details on the form may need changing.
- 2.7. LJ has contacted the insurance company who said that members themselves are responsible for dealing with the claims should one be made. It was agreed that run leaders should have copies of the Accident/Incident form from EA available.

- 2.8. RP said he has now received details from the three club members who were successful in the club ballot. These details were a little slow in coming and it was agreed that we ask for these in advance in following years. The details required are full name and valid email address.
- 2.9. DM has sent out the questionnaire and had asked for feedback. Some suggestions were made and Dan will now proceed to find volunteers to fill in the questionnaire for Runner Of The Month.
- 2.10. RP said that he has sourced a cover for the Gazebo and they cost £22 including VAT and delivery. It was agreed that we should order one of these.
- 2.11. GW said that he has asked Andrew Vickerman for the spreadsheet a few times but had not yet received it. He will ask again.
- 2.12. LJ has now passed all treasurers' documents to Alison for the time being. She now is operating as stand in treasurer.
- 2.13. Dan put in the 5MM about nominations for the presentation night. A few nominations had been received so far. RP will send out to committee the list of categories to select for.
- 2.14. GW has spoken to Florence Club about catering. It was felt that the standard was not great for the price and GW had also priced up some other suppliers, however these were also deemed quite expensive. He asked all committee members to come up with ideas for catering but this needs to be done soon.
- 2.15. RP said that Craig Taylor has been the only person to apply for the position of Senior Run Leader and was accepted by the committee. RP will contact Craig and ask him to attend the start of the next meeting so he can be briefed on the role and also get his input.
- 2.16. GW has booked the minibus for London for the National XC championships and Dale Colclough has agreed to drive it. No-one has said they are looking to return the same day so far. RP said that there were 15 names down altogether in the men's and ladies teams.
- 2.17. GW reminded everyone about the club calendar and was still asking for ideas for content, i.e. cut of dates for affiliations, race planning, dates of races etc.
- 2.18. RP has still not supplied the sizes for the kit available to order. He said that he would try and get this to KP as soon as possible.

**Actions:** RP to get samples from Touchline Pro  
 KP to send out finalised handbook for approval  
 RP & KP to look for a wall mounted A4 storage rack  
 RP speak to Cp from SAN re club mark meeting  
 DM produce finalised questionnaire and circulate  
 RP buy gazebo cover  
 GW get spreadsheet from AV

**ALL – look for catering suppliers ASAP**  
**RP to contact CT about run leader position**  
**ALL – think of content for club calendar**  
**RP get sizes for junior kit for website**

**3. Treasurer's Report:** There was no report as Alison was not present. It was agreed to carry this over to the next meeting.

**4. Membership Report:** Lionel Jones said that we currently have 156 senior members and 38 junior members. Lionel said he was waiting for details for 2 juniors and RP said he would pass these to him asap.

**Actions: RP to forward details to LJ**

**5. Trentham Triple:** GW raised the idea of the Trentham Triple which would be an option to enter all 3 of our club races as a block entry and enable you to compete for a prize across all 3 races. It was discussed that this would require a lot of organising and it should be something that we should work on in the coming year for 2016.

**6. New Year's Day Run:** Gareth suggested we add a new race to the club remit with a New Year's Day Race. It was noted that we do not currently have one in Stoke area and could be a good money raising exercise for the club. It was agreed that it was a good idea and again something we should work on in 2015 for next New Year's Day.

**7. Closed Trentham 10k:** GW suggested that we go back to having the club handicap race. This race would be where you predict your own time on a 10k route and start with slowest time going off first and following on at time intervals. Closest to their predicted time wins a prize. All agreed it would be a good fun event as it always was and something that everyone could participate in. We agreed to re-introduce this for the club BBQ in 2015.

**8. Road Champs:** JP was not present but had asked RP to speak about the Road divisions. It was noted that only a small number of club members had completed more than 8 races across the 2 divisions and in the interests of keeping them competitive Jill suggested leaving it at 2 divisions as not to dilute the competition. This was agreed by all. She also said that the Flying Fox would be replaced by the Potteries Marathon for 2015, and asked if any

other committee members had any suggestions on races to be included then bring to the next meeting.

**Actions: All any suggestions to be included in championships**

## **9. Any Other Business:**

**AOB 1:** Lionel Jones requested that the Boxing Day Run be added to the 5MM and the website which meets at Barlaston Shops at 9am.

**AOB 2:** DM said that the rugby club are trying to raise money for a junior tour and asked if we could support them with this? He said that they were selling car stickers at a cost of £4 each to help raise money and we could encourage members to buy these. The question was asked if the club could contribute towards the cause. It was agreed to promote the sale of the car stickers and see how that helped first.

**AOB 3:** RP said that it was the Christmas Run on Tuesday 23<sup>rd</sup> December and Jill had offered to buy mince pies and claim the money back later. It was suggested that Jill buy 15 boxes of mince pies (especially if Debbie Thomas is attending) and the club would fund this.

**AOB 4:** KP said that the club had received some great feedback from the Cheddleton Christmas Pudding Race from someone on Facebook.

**AOB 5:** GW said that the club has had 2 requests for fuel expenses to races, one from Jo Donnelly and one from Kirsten Owen for cross country races. Everyone agreed to issue cheques for £20 each for Jo and Kirsten.

**Actions: DM and KP to publicise Boxing Day Run  
JP to buy pies and not eat them all  
GW to issue cheques to Jo and Kirsten**

Meeting Closed at 9:45pm and the next meeting was scheduled for Tuesday 13<sup>th</sup> January at 8:00pm.