

Trentham Running Club

Committee Meeting Minutes

12th August 2014

Meeting Commenced at 8:20pm

Present: Ryan Procter, Gareth Williams, Lionel Jones, Alison Bradeley, Ken Pearson, Jill Phillips, Andrew Vickerman.

1. Apologies: Daniel Maddock

2. Minutes from last meeting.

Matters Arising:

2.1. RP updated on LiRF courses and alternative funding methods, Trentham should be able to re-coup all monies. RP to contact interested members to get them booked on.

2.2. Ken Pearson said that he had spoken to several people about the development of the website and will update committee at next meeting.

2.3. KP stated that the participation form is now on the website on the membership page.

2.4. Date for beginner running has been arranged and added.

2.5. Daniel Maddock forwarded the link to the UKA accident form. It was agreed that these will be completed on paper by first aider and passed to club secretary to enter online and store copies.

2.6. Andrew has been unable to send cheque off for charity event. RP suggested waiting until the DC5 where he may be able to pass to Mel or Chris in person.

2.7. AV also said that the mandate had been returned to the bank and was awaiting confirmation.

Actions: RP to contact interested parties regarding LiRF.

KP to continue to speak to computer geeks.

AV to try and pass on cheque at DC5.

AV to update on mandate when passed.

3. Trentham 10 review: Matters arising from the Trentham 10 for discussion was the T-Shirts for the scouts. Lionel quoted a figure in excess of £100 for the shirts. Everyone felt this was very expensive and Andrew Vickerman said he would speak to Greg about suitable alternatives.

Actions: AV speak to Greg

4. Club Kit: Dan Maddock sent a list of kit that members had come back with from the 5 minute mail. Ryan said he would look into these and also said that he was picking up the sample Hoody this week for committee to review.

Actions: RP to pick up hoody and look at prices for items mentioned.

5. Club Handbook: Ken said he would re-send the handbook out with some alterations for discussion at the next meeting.

Actions: KP to send out to committee members.

6. Treasurers Report: AV gave the report which showed a balance of £10,677 and un-cleared issued cheques of £2,360 giving an actual balance nearer £8,000. Andrew also included a profit and loss sheet for the Trentham 10k. The junior account stands at £2,441 with un-cleared cheques of £100 and £1,500 funding yet to be spent.

7. Membership Report: Lionel gave the report showing Trentham having 130 senior members and 37 junior members to date. RP asked if Lionel could send a list of Junior Members so he could chase up those not renewed/joined. There were also approx 10 new runners booked onto the latest Beginner Running Programme.

AV asked if we could look into why after picking up so many beginners we are only level with membership this time last year.

RP asked LJ if he could produce a list of last season's members and cross reference with this seasons renewals/joiners to try and shed some light on this.

Actions: LJ to send RP list of Junior members.

LJ to produce a list of members from last year/this year.

8. Dave Clarke 5k: RP gave a breakdown on the state of the race so far. Gareth gave an update of entries.

RP said that numbers were due anytime and will pass on to GW at next opportunity so he can send them out.

Andrew gave an update on Marshals reporting 18 who had offered to help.

RP said that we need 4/5 marshals there for 5:30pm to help with parking and others to arrive by 6:15pm.

Ryan gave a list to Gareth and Andrew with a checklist of things that needed doing.

RP will liaise with Ken Rushton to provide the race equipment we need and collect this weekend.

Ryan will continue to update Gareth and Andrew with anything that needs doing ahead of the race.

Actions: RP to liaise with DW and AV.

AV to sort out parking marshals.

GW to send off race numbers and instructions.

RP to collect race equipment.

RP to get course cut.

AV to sort marshals out for parking.

9. Club Marque: Ken Pearson produced some information on the Gap Analysis for Club Marque. He highlighted areas where we are assumed to be complying, unknown, and not complying.

RP said that after speaking to Tom Halloway he was keen to get involved as part of his University Degree. RP said he would pass on Tom's contact details to Ken Pearson.

10: AOB 1: Jill Phillips said that she had heard talk about the Christmas Party. The committee decided we need to make an official event and agreed that Lisa Heath would be a good candidate to organise this as she had already started to garner interest. Jill offered to speak to Lisa and source venues and discuss the way it should be promoted.

Actions: JP to speak to LH.

Meeting Closed at 9:30pm

Date for next meeting is **Tuesday 16th September 2014.**